



Contract of Sponsorship – FAX TO (08) 9246 1966

Name of Sponsoring Recruitment Agency: _____

Name of Candidate: _____

Where the "Sponsoring Recruitment Agency" is the recruitment agency which supplies to RecruitmentHeaven.Com information concerning a candidate who is seeking to locate a new position of employment.

Where the "Candidate" is the person who is seeking to locate a new position of employment.

- The standard recruitment agency fee will be charged to the employer in the event of successful placement.
- Payment is by the employer only, and may be made by cash transfer, credit card, or cheque to the Sponsoring Recruitment Agency .
- Invoices to employers must be issued within 48 hours of acceptance of offer must be declared due and payable within 14 days of invoice date.
- The Sponsoring Recruitment Agency must notify RecruitmentHeaven.Com of the acceptance of offer with 48 hours of said acceptance, including notification of the fee charged.
- Within 21 days of receipt of RecruitmentHeaven.Com's invoice, the Sponsoring Recruitment Agency must pay to RecruitmentHeaven.Com a fee calculated at 5% of the recruitment fee charged to the employer.
- The Sponsoring Recruitment Agency is responsible for all communication to the employer and Candidate.
- Warranties are to be carried out by the sponsoring recruitment agency and RecruitmentHeaven.Com bears no liability for execution of warranties.

1. The candidate **may not** attend an interview with a potential employer without the employer's signature on the recruitment contract. Such recruitment contract must specify the terms and conditions of recruitment, specifically including the fee to be charged upon successful placement and/or the method of fee calculation. Fees become payable upon the review, presentation and acceptance of offer by the candidate.
2. The interviewing of any candidate, by an employer who has made contact via RecruitmentHeaven.Com, constitutes the acceptance by the sponsoring agency of the terms & conditions herein expressed.
3. Invoices are issued by the Sponsoring Recruitment Agency within 48 hours of confirmed placement of the candidate and are payable by the employer, in full, within 14 days of date of issue. The Sponsoring Recruitment Agency must at the same time notify RecruitmentHeaven.Com of the placement and the gross fee charged so that RecruitmentHeaven.Com may issue its invoice for 5% of said fee.
4. All fees quoted exclude G.S.T unless otherwise stated.
5. All information regarding prospective employees that is provided to the employer by RecruitmentHeaven.Com in good faith and in the belief that it is correct and not false or misleading in any way. No warranty is given by RecruitmentHeaven.Com to the Client as to the accuracy of such information and RecruitmentHeaven.Com disclaims all liability for any loss or damage of whatever nature (including liability for negligence) which may be suffered by the client arising out of the employer's reliance on any representation, act or omission (whether expressed or implied) of any officer, employee or agent or contractor of RecruitmentHeaven.Com. Without limiting the generality of the above this includes all information on prospective employees relating to their skills, suitability, qualifications, curricula vitae, references, employment history, medical records, prior convictions (if any), age or financial background and any opinion expressed by any RecruitmentHeaven.Com personnel.
6. The Sponsoring Recruitment Agency organisation shall indemnify and keep indemnified any Consultant or RecruitmentHeaven.Com against all suits, actions, claims, proceedings and demands of whatever nature, which a prospective employee who is referred to the organisation by RecruitmentHeaven.Com or a person employed as a result of such a referral may take or make against RecruitmentHeaven.Com, or any consultant, for any loss or damage suffered by that person arising from or relating to any matter connected with that person by the organisation and any things, matters or events which happen or occur during such employment including, but not limiting the generality of the above, any loss or damage suffered by that person arising from or relating to sexual harassment, molestation, unlawful discrimination, defamation, dismissal whether wrongful or otherwise, safety or terms and conditions of employment.
7. Any failure by the Sponsoring Recruitment Agency to pay any or all amounts due will permit RecruitmentHeaven.Com and/or their representatives to recover the outstanding amounts, interest (under Section 32 of the Supreme Court Act 1932), and all further costs incurred by RecruitmentHeaven.Com and/or its representatives as well as and without limitation any reasonable enforcement expenses including debt collection costs, mercantile agents costs, and legal fees. In the event of non-payment of a fee, a Sponsoring Recruitment Agency will be deleted from the Agency Showcase section of the RecruitmentHeaven.Com web site.
8. Any failure by the Sponsoring Recruitment Agency to notify an acceptance of offer by a candidate will also result in the deletion of that agency from the Recruiter Showcase section of the RecruitmentHeaven.Com web site.

I have read and understood all of the above Terms and Conditions and hereby agree to list with the RecruitmentHeaven.Com Candidate Bank on this basis.

Name of officer authorised to sign on behalf of Sponsoring Recruitment Agency : _____ Date: _____

Signed: _____